Signature Form

**Project: CMAR for IWWTP**

**Proposer Information (Prime)**

Company that will hold the Prime relationship with the City.

Name of Construction Manager:

Contact Information for Lead Executive / Principal In-Charge

Individual that will serve as the Escalation Point and is the Lead Executive / Principal In-Charge responsible for project execution at the company level with ultimate authority to represent and make legally binding commitments on behalf of the partner companies.

Name Title E-mail Telephone

Contact Information for Lead Proposal Manager

Individual that can be contacted for clarification on this proposal:

Name Title E-mail Telephone

Acknowledgement of Addenda

The Construction Manager acknowledges receipt of the following addenda and has incorporated the requirements of such addenda into their proposal. Failure to identify and sign for all addendum may subject the Proposer to disqualification. The Proposer must list all addenda (by number), then initial and date to confirm that you have received and incorporated them into your Submittal.

|  |  |
| --- | --- |
| Number | Initial & Date |
|  |  |
|  |  |
|  |  |

|  |  |
| --- | --- |
| Number | Initial & Date |
|  |  |
|  |  |
|  |  |

|  |  |
| --- | --- |
| Number | Initial & Date |
|  |  |
|  |  |
|  |  |

Signature

The proposal must be signed by the person authorized to contractually obligate the Proposer.

Name Title

E-mail Telephone Signature Date Signed

# Project Team

|  |  |  |
| --- | --- | --- |
| Role | Name of Lead Individual | Name of Firm |
| Preconstruction Project Manager |  |  |
| Constructability Expert |  |  |
| Open Role |  |  |
| Construction Project Manager |  |  |

Project Approach

Refer to Section 4 for format requirements and instructions.

***This Proposal Form must be anonymous and must NOT exceed the maximum 2-page limit + 1-page visuals.***

Insert project approach here.

CONCERNS, RISKS, INTUITIONS, SUSPICIONS, PROBLEMS

Refer to Section 4 for format requirements and instructions.

***This Proposal Form must be anonymous and must NOT exceed the maximum 2-page limit.***

CRISP 1:

Description: Strategy:

CRISP 2:

Description: Strategy:

CRISP 3:

Description: Strategy:

*Insert additional CRISPs as necessary within the maximum page limit.*

# Alternatives & Differentiators

Refer to Section 4 for format requirements and instructions.

***This Proposal Form must be anonymous and must NOT exceed the maximum 2-page limit.***

Item 1: Benefits:

Item 2: Benefits:

Item 3: Benefits:

*Insert additional items as necessary within the maximum page limit.*

Past Performance Surveys

Insert Construction Manager Name is performing Past Performance Surveys as part of a proposal process and has identified your organization as one of their previous or current clients.

Please evaluate your satisfaction with their performance for the project identified in Part A.

PART A – CLIENT REFERENCE & PROJECT INFORMATION

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Client: |  | Previous Client Organization Name |  | Project Name: |  | Insert brief project title |  |
| Reference: |  | Individual reference person’s name |  | Proj. Duration (months): |  | Approx. total duration |  |
| Job Title: |  | Individual reference person’s role |  | Project Size ($): |  | Approx. total dollar value |  |
| E-mail: |  | Reference person’s e-mail |  | Project Type: |  | Standardized type |  |
| Phone: |  | Reference person’s contact number |  | Delivery Method: |  | Insert project delivery |  |

**PART B – COMPANY & PERSONNEL BEING EVALUATED**

Name of the Construction Manager: Insert Co nstructio n Manager’s nam e Name of Key Personnel:

|  |  |
| --- | --- |
| Insert name & role (i.e. John Smith, Project Manager) |  |
| Insert additional members as needed (i.e. Jane Doe, Lead Arch.) |  |

PART C – PERFORMANCE EVALUATION

Please rate your level of satisfaction with the Construction Manager personnel’s performance on a scale of 1 to 10 (with 10 representing that you were very satisfied and 1 representing that you were very unsatisfied).

* + - If a question is not applicable, please input a rating of “N/A”

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **Criteria** | **Unit** | **Rating** |
| 1 | Ability to successfully achieve client scope objectives and deliverables | (1-10) |  |
| 2 | Ability to successfully manage project cost | (1-10) |  |
| 3 | Ability to successfully manage project schedule | (1-10) |  |
| 4 | Quality of work | (1-10) |  |
| 5 | Ability to proactively identify, communicate, and mitigate project risk items | (1-10) |  |
| 6 | Overall professionalism and responsiveness to requests | (1-10) |  |
| 7 | Ability to successfully manage project safety | (1-10) |  |
| 8 | Ability to maintain ongoing plant operations during construction (if applicable) | (1-10) |  |
| 9 | Overall client satisfaction and willingness to hire the firm / individual again | (1-10) |  |

Please provide any recommendations or lessons learned from your project experience:

Printed Name of Reference Job Title Signature

Thank you for your time and effort!

Please return the completed survey to: <<insert proposing c ompany’s c ontac t info >>

Fee Proposal

**Construction Manager shall submit a cost proposal below for the anticipated scope of work listed in Section 2. Construction Manager shall submit a completed Allowable General Conditions Worksheet.**

The successful Construction Manager will be required to enter into an agreement with the City where the basis of payment is the Cost of the Work plus a Fee with a GMP. The fees/costs below shall be based on a total construction budget of $25 million.

1. **Preconstruction Fee**: To include personnel expenses, project estimates, preliminary project schedules, value engineering, constructability reviews, pre-planning, overhead and profit, and other preconstruction phase services identified in this RFP.

$

1. **Construction Phase Services Fee**: Identify a Construction Phase Services Fee as a percentage of the construction budget for all home office expenses and any other expenses not included in the Allowable General Conditions Worksheet, including all overhead and profit.

%\_

1. **Not-to-Exceed General Conditions Costs**: Identify General Conditions Cost using allowable General Conditions in the worksheet on the following page.

$

Use the following assumptions when completing the Allowable General Conditions Worksheet:

1. Payment and Performance Bonds: Each bond shall be in an amount equal to 100% of the estimated construction cost (assume $25 million).
2. Maintenance/Warranty Bond: Bond shall be in the amount of 100% of the contract sum (assume $25 million for cost proposal) covering defect of material and workmanship for one (1) calendar year following the City’s approval and acceptance of the construction.
3. Project Duration: Reference the project milestones listed in Section 1.



Allowable General Conditions Worksheet

Below is a list of Allowable General Conditions for the construction of the City of North Platte Nebraska River Wastewater Treatment Plant Improvements Phase 1. List all project management, bonds, insurance, and field office costs for the Project below and enter the total as the ‘Not-To-Exceed General Conditions Costs’ as No. 3 on the Proposal Form.

|  |
| --- |
| **General Conditions** |
|  | **Description** | **QTY** | **Unit** | **Cost ($/Unit) including all burden, insurance, etc.** | **Total** |
|  |  |
|  |  | **On Site Project Management** |  |  |  |  |
|  | Project Executive |  | MO |  |  |
|  | Project Manager |  | MO |  |  |
|  | Superintendent(s) |  | MO |  |  |
|  | Assistant Superintendent(s) |  | MO |  |  |
|  | Project Engineer(s) |  | MO |  |  |
|  | Project Scheduler |  | MO |  |  |
|  | Project Support Staff |  | MO |  |  |
|  | Cost Estimator |  | MO |  |  |
|  | **Bonds and Insurance** |  |  |  |  |
|  | All Insurance including Builder’s Risk |  | LS |  |  |
|  | Payment, Performance and Maintenance Bonds |  | LS |  |  |
|  | **Temporary Project Construction and Utilities for CM Staff** |  |  |  |  |
|  | Dumpsters for CM Staff |  | MO |  |  |
|  | Monthly Internet & Telephone Service |  | MO |  |  |
|  | Project Water |  | MO |  |  |
|  | Temporary Toilets |  | MO |  |  |
|  | Electricity |  | MO |  |  |
|  | **Field Equipment** |  |  |  |  |
|  | Mobilization for Office Trailers |  | LS |  |  |
|  | Jobsite Trailer(s) incl. Job Office FF&E |  | MO |  |  |
|  | Job Photos and Videos |  | MO |  |  |
|  | Project Signage |  | LS |  |  |
|  | Postage and Deliveries |  | MO |  |  |
|  | Storage Trailers |  | MO |  |  |
|  | Crane Erection and Rental |  | MO |  |  |
|  | Vehicles, including Fuel, Maintenance, and Insurance |  | MO |  |  |
|  | Safety Equipment and First Aid Supplies |  | MO |  |  |
|  | Job Office and Janitorial Supplies |  | MO |  |  |
|  | Project Fencing |  | MO |  |  |
|  | Security Personnel/Equipment |  | MO |  |  |
|  | Communications Equipment |  | MO |  |  |
|  | Misc Materials and Small Tools |  | LS |  |  |
|  | **TOTAL GENAL CONDITIONS** |  |  |  |  |