

North Platte Public Library

COMPUTER USER AGREEMENT & GUIDELINES

(Effective: November 25, 2002)

The North Platte Public Library maintains a separate Internet Safety Policy protecting minors using Internet stations in the Technology Learning Center (TLC) and other areas of the library. You may request a copy of this policy from TLC staff at any time.

By using a public computer station at the North Platte Public Library you agree to the following use guidelines:

PROCEDURES

1. All minor's under the age of 18 wishing to use the Internet in the TLC MUST have a parental/guardian consent form and signature on file at the library.
2. All children under the age of 13 MUST have a parent, guardian, or care giver (over 18) present with them when accessing the Internet in the TLC.
3. You must sign in and out before and after using a public computer station in the library.
4. A valid North Platte Public Library card is required to access the Internet. Guests and travelers passing through our community must leave ID with TLC staff and checkout a guest library card to access a computer including the Internet. Internet Only cards are available in the TLC for guests who will be visiting our community up to 2 months. Temporary library cards may be issued from the circulation desk for a fee of \$5.00 and are good for 3 months or until permanent residency is established, whichever comes first.
5. If you need to leave your computer, but are not finished with your session, you will notify TLC staff or your computer may be given to the next person waiting.

TIME LIMITS

1. Your daily time limit on a TLC computer is two 60 minute sessions (2 hours total). You may use a computer as many times as you wish throughout the day, but your session limit at any one time is 60 minutes. A 30 minute break is required before you can sign in for your next session if stations are in high demand.
2. Your daily time limit on Young Adult and Children's computers is 60 minutes. If you are over 18, you will not be allowed onto these computers.
3. If you are doing research, your daily computer time may be extended by library staff upon request pending station availability.

RESERVATIONS

1. The TLC will take reservations for computer stations for up to 1 week in advance by phone or in person. All other computer stations in the library are first come, first serve.

ELECTRONIC COMMUNICATION

1. In accordance with the library's Internet Safety Policy, the following activities are restricted in the TLC and are not allowed elsewhere in the building:
 - ✓ Unmoderated Chatting (Moderated chatting is allowed in the TLC and at Young Adult computers only)
 - ✓ Instant Messaging
 - ✓ Online Gambling
 - ✓ Online Gaming (except in the Children's room for "Kids Only Sites")
 - ✓ Sex & Pornography sites
2. Other filtering restrictions apply to Young Adult, Children's, and other public access computers in the building. Please ask for a "Filtering Categories Brochure" for more information.
3. The library does not provide e-mail accounts. E-Mail accounts may be obtained through various public providers on the Internet for free or fee.

EQUIPMENT

1. Printing is allowed. Fees for printing vary, please review posted service and fee rates. Printing charges apply for patron supplied materials and all materials must be labeled for "Laser Printers", except transparencies, which can only be purchased from the library.
2. Downloading is allowed to floppy disk, zip disk (TLC only), and to a public network share also known as "public docs". Anything that is stored in public docs may be viewed by any user and may be altered or deleted without your consent.
3. Installation of software on library equipment is prohibited by copyright law and may be grounds for privilege suspension.
4. Do not restart stations or connect or disconnect headphones and other peripherals to or from library equipment without consulting library staff. You are responsible for any damages caused by deliberately tampering or harming any library equipment.
5. If you experience equipment problems you will notify library staff immediately.
6. Unauthorized access, including hacking, is considered a crime. The library will cooperate with local, state, and federal authorities in the prosecution of crimes committed against, through, or upon library equipment and resources.

Respect the rights of all computer users and general library patrons by leaving quietly and promptly when your session has ended. I agree to follow these guidelines when accessing computer stations at the North Platte Public Library and Technology Learning Center

2 3643 00

Library Card Number (last 7 digits) Signature

Date

North Platte Public Library PARENTAL/GUARDIAN CONSENT FOR INTERNET ACCESS BY MINOR

(Effective: November 25, 2002)

The North Platte Public Library maintains a separate Internet Safety Policy protecting minors using Internet stations in the Technology Learning Center (TLC) and other areas of the library. You may request a copy of this policy from TLC staff at any time.

1. Children's Computers are available for use by children under the age of 13 in the children's room.
2. Young Adult Computers are/will soon be available for use by minors who are 13 years of age and under 18 years of age.
3. The library implements N2H2 filtering technologies on all public library computers. This technology is in place to help prevent accidental or intentional viewing of Internet material that has visual depictions that are obscene, pornographic or harmful to minors.
4. In accordance with the library's Internet Safety Policy, the following activities are restricted in the TLC and are not allowed elsewhere in the building:
 - ✓ **Unmoderated Chatting (Moderated chatting is allowed in the TLC and at Young Adult computers only)**
 - ✓ **Instant Messaging**
 - ✓ **Online Gambling**
 - ✓ **Online Gaming (except in the Children's room for "Kids Only Sites")**
 - ✓ **Sex & Pornography sites**
5. A list of the filtering categories and how they are implemented is available from TLC staff, ask for the "Filtering Categories Brochure".
6. As a parent or guardian of a minor child, I understand that it is my responsibility to be involved in what my child views on the Internet and acknowledge that the library is acting in the best interest of the community by filtering Internet content.
7. All children under the age of 13 MUST have a parent, guardian, or care giver (over the age of 18) present when the minor uses the Internet in the TLC.
8. All minor's under 18 years of age MUST have a parental consent form on file to use the Internet in the TLC.

The minor whose name appears on the back of this form was born:

_____/_____/_____
Month Day Year

By signing this form, I agree that the minor child whose signature appears on the back of this form is allowed to use the Internet services of the North Platte Public Library's Technology Learning Center.

2 3643 00

Library Card Number (last 7 digits) Parent/Guardian Signature

Date